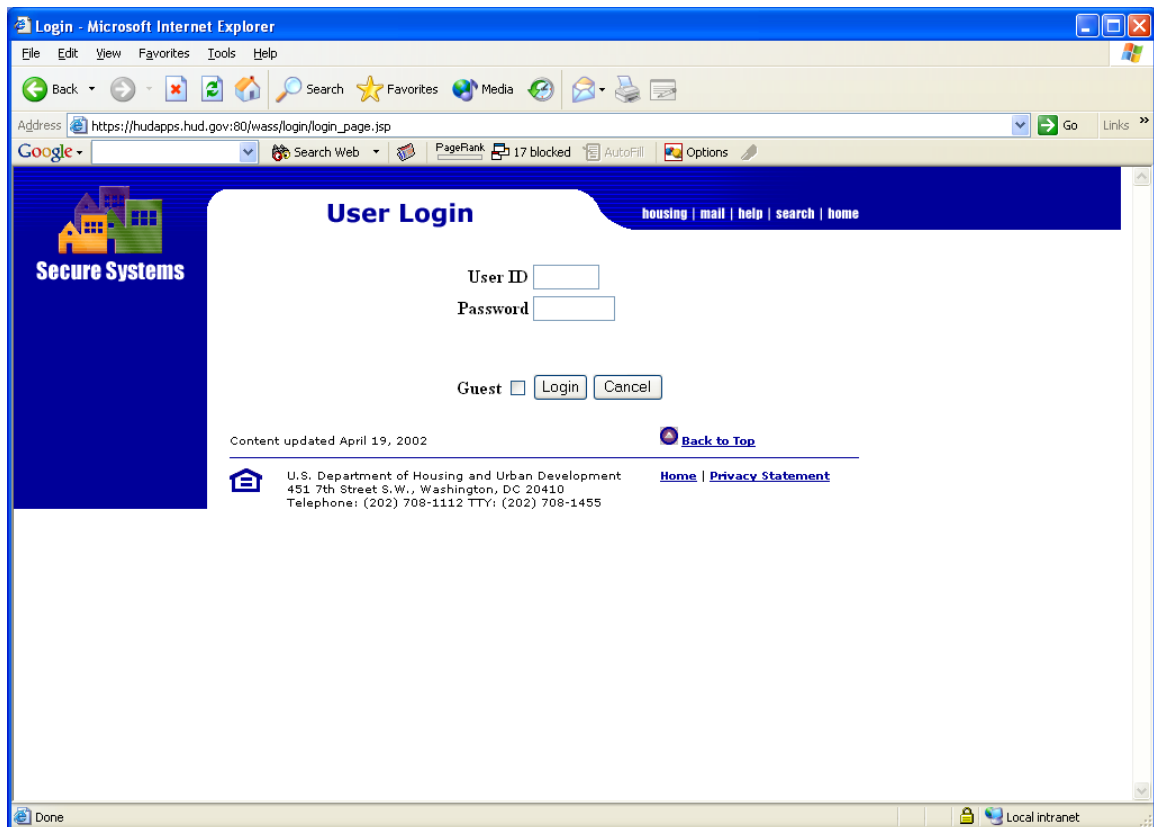


## Logging into Secure Systems as Guest

The addition of the Single Sign On screen to Secure Systems has complicated the login procedure for guest users. This document will guide guest users through the process of connecting to Secure Systems.

Note: In order to access FASPHA, MASS, PASS, NASS, QASS, or RASS, you will need a LAN User ID and password. This is the same User ID and password that you use to login to your work computer.

1. Open your browser and type the following in your browser's address bar: <https://hudapps.hud.gov:80/ssmaster>. Your browser will be redirected to [https://hudapps.hud.gov:80/wass/login/login\\_page.jsp](https://hudapps.hud.gov:80/wass/login/login_page.jsp) automatically. You will then see the Secure Systems Login page, as shown below:

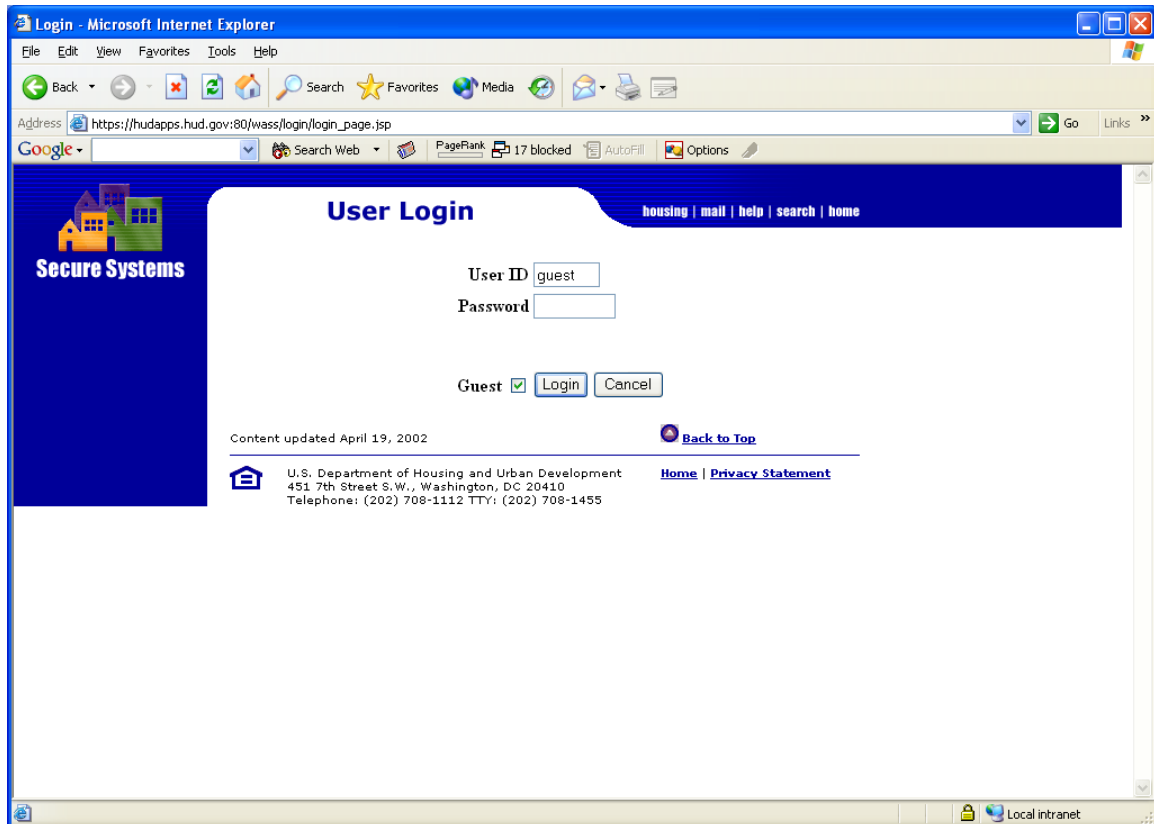


The screenshot shows a Microsoft Internet Explorer browser window displaying the 'User Login' page for 'Secure Systems'. The browser's address bar shows the URL [https://hudapps.hud.gov:80/wass/login/login\\_page.jsp](https://hudapps.hud.gov:80/wass/login/login_page.jsp). The page has a blue header with the 'Secure Systems' logo on the left and navigation links ('housing | mail | help | search | home') on the right. The main content area is white and contains the following elements:

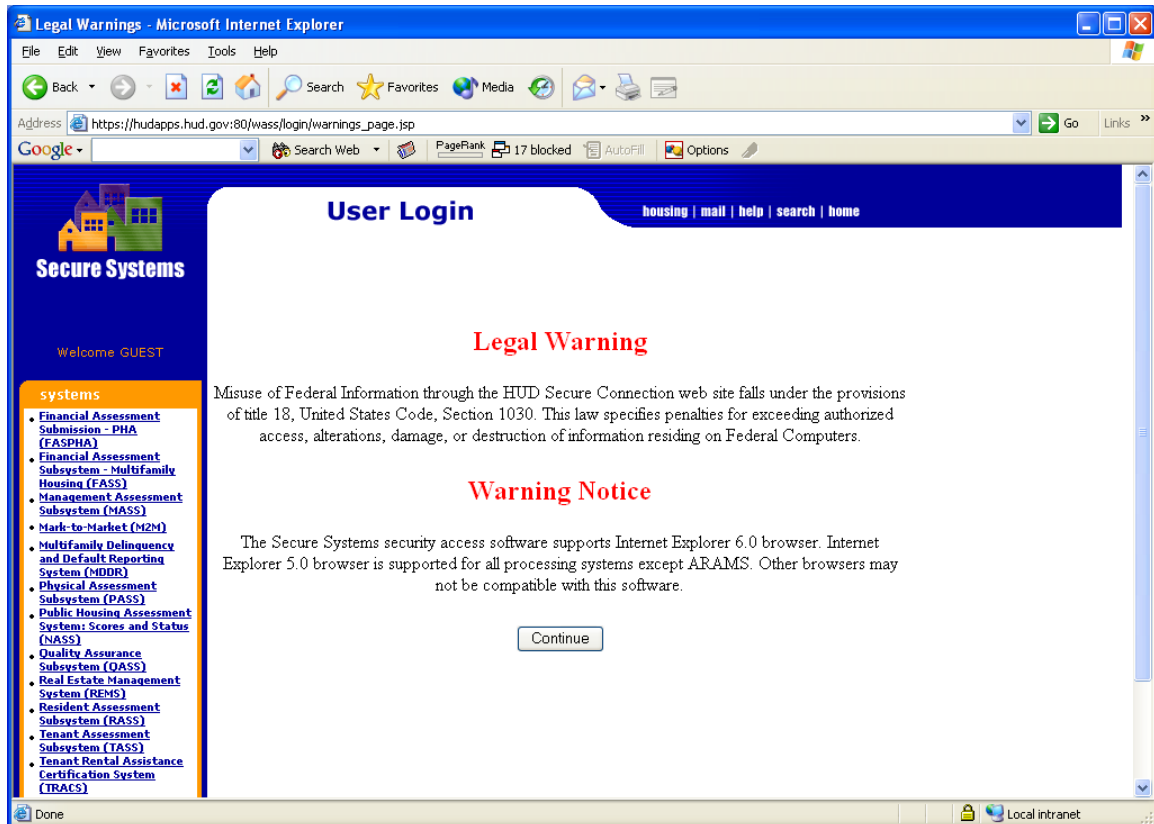
- User ID** and **Password** input fields.
- A **Guest** checkbox, which is currently unchecked.
- Login** and **Cancel** buttons.
- A footer section with the text: 'Content updated April 19, 2002', a 'Back to Top' link, and contact information for the U.S. Department of Housing and Urban Development (451 7th Street S.W., Washington, DC 20410; Telephone: (202) 708-1112 TTY: (202) 708-1455). There are also links for 'Home' and 'Privacy Statement'.

The browser's status bar at the bottom shows 'Done' and 'Local intranet'.

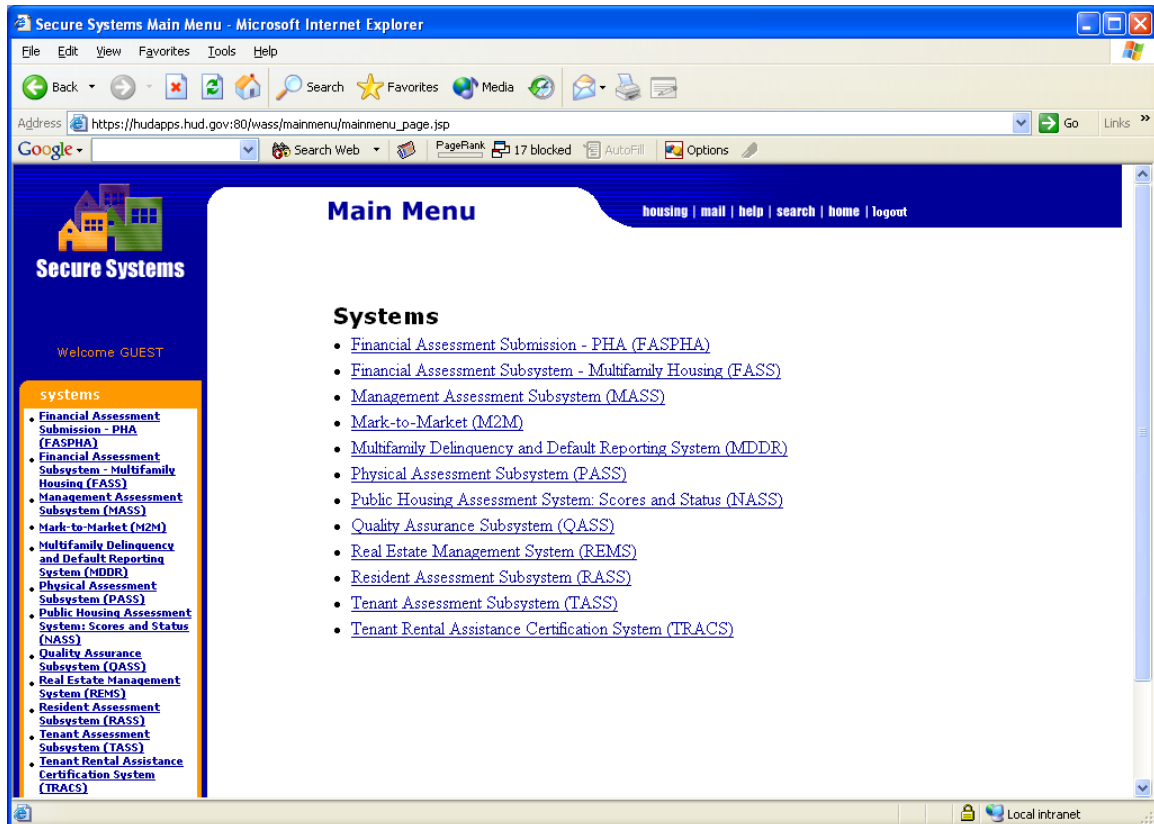
2. Click the Guest checkbox. The word 'guest' will automatically appear as the User ID, as shown below:



3. Click the Login button. You will see the Secure Systems Legal Warnings page, as shown below:



4. Click the Continue button. You will see the Secure Systems Main Menu page, as shown below:



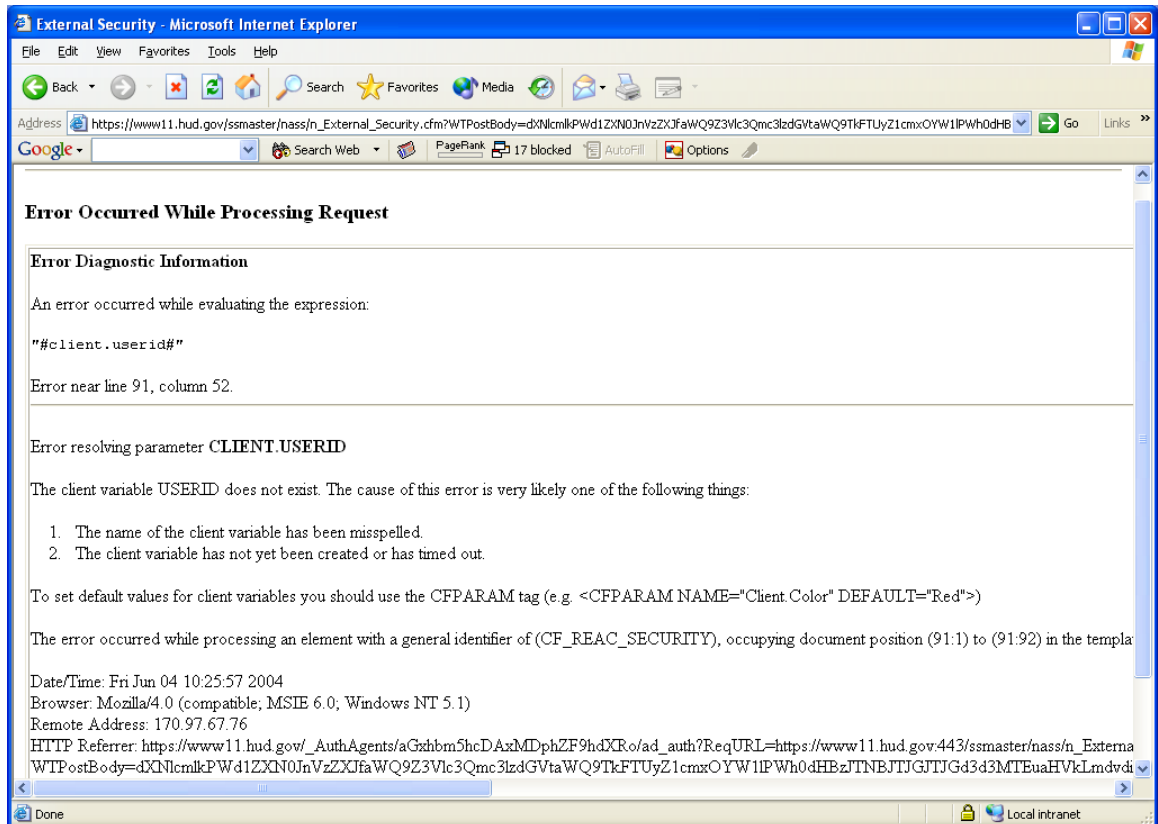
5. Click the link for the Subsystem that you would like to access. If you select FASPHA, MASS, PASS, NASS, QASS, or RASS, you will be presented with the following page:



6. Type your LAN User ID in the User ID box (it should probably begin within an 'H'.) Type your LAN password in the password box. Leave the Guest checkbox UNCHECKED. Click the Login button. You should be presented with the main page for the subsystem you selected.

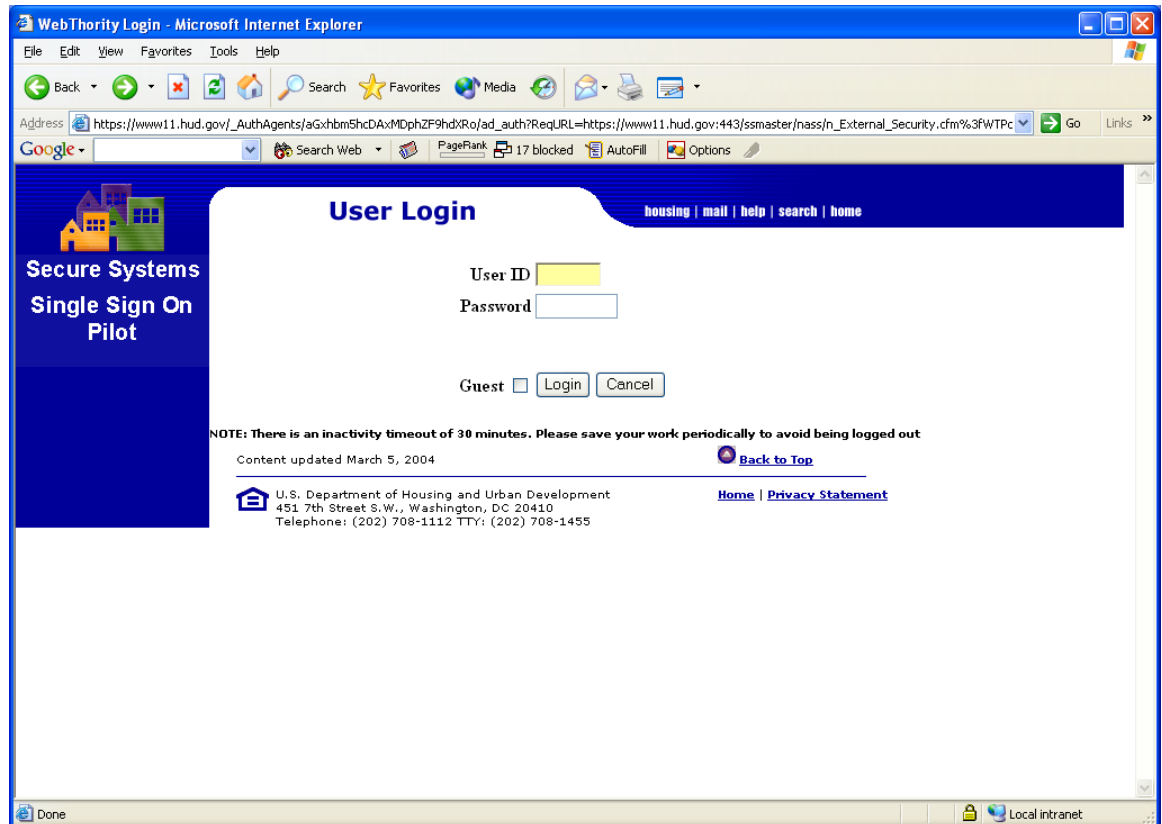
NOTE: It may take up to a minute for this page to be presented. We are keenly aware of the inconvenience that this causes. We are focusing our efforts on improving the performance.

NOTE TO NASS USERS: If you are trying to access the NASS subsystem, you may be presented with the following page, instead of the NASS main page:



This error is caused by a NASS problem that will be corrected shortly. In the meantime, we have a workaround for this problem. Please follow the instructions below to access NASS:

1. Click the Back button in your browser. This will take you back to the second Sign On page, as shown below:

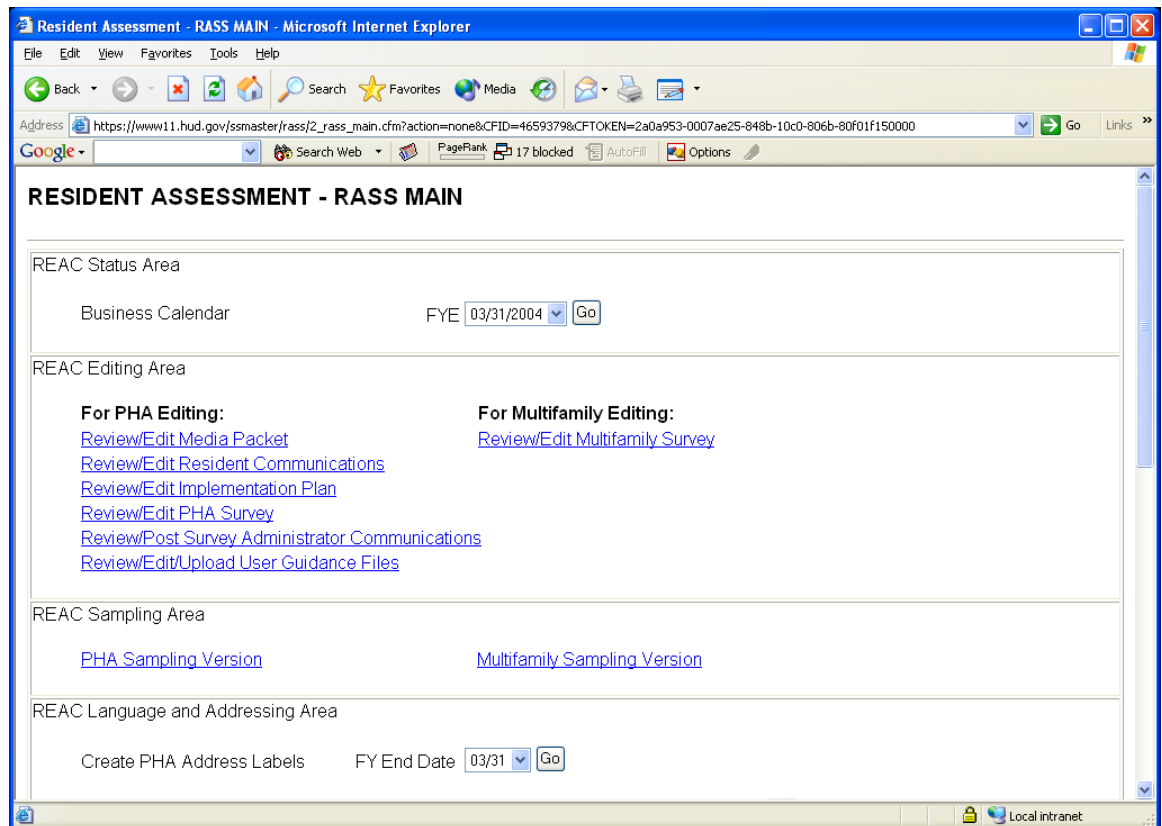


2. Click the Back button in your browser again. You will see the Secure Systems Main Menu page, as shown below:

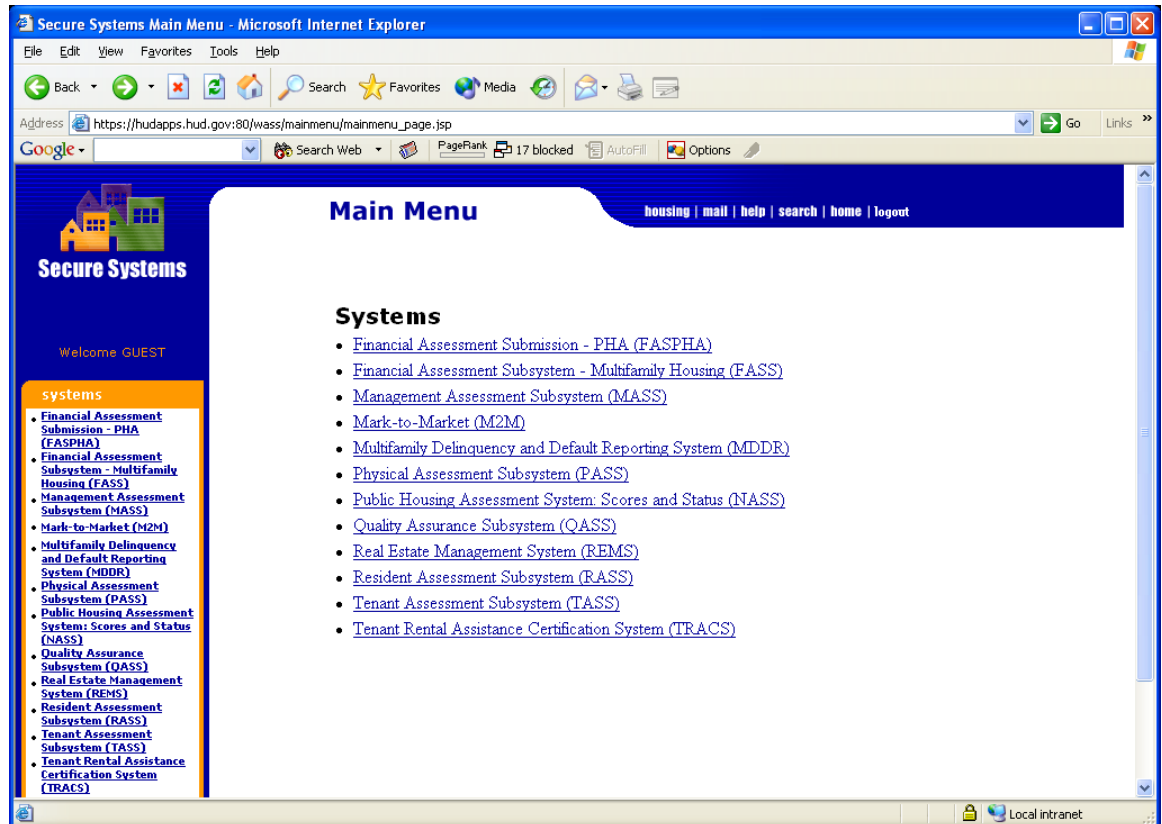


3. Click the RASS link. You will be presented with the RASS main page, as shown below:





4. Click the Back button in your browser. You will see the Secure Systems Main Menu page, as shown below:



5. Click the NASS link. You will be presented with the NASS main page, as shown below:

